

# 911 Emergency Response Advisory Committee

## **AGENDA**

**Thursday, July 19, 2018 ~ 1:30 P.M.**

**REGIONAL EMERGENCY OPERATIONS CENTER  
5195 SPECTRUM BOULEVARD, RENO, NEVADA**

### **MEMBERS**

Doug Campbell, Chair  
Mac Venzon, Vice-chair  
Bill Ames  
Gregg Deighton  
Jenny Hansen  
Aaron Kenneston  
Shawn McEvers  
Duane Meyer  
Lisa Rose-Brown

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; and Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada. The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office (1001 E. 9<sup>th</sup> Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Sara DeLozier at (775) 328-2352; and on the County's website at:

[http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>.

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order. The 911 Emergency Response Advisory Committee may combine two or more agenda items for consideration. The 911 Emergency Response Advisory Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item].”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48 hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF APRIL 19, 2018, MINUTES** [For possible action]
4. **REVENUE, PAYABLES AND FUND BALANCE UPDATES** [For possible action] – *A review, discussion and possible action to accept the Revenue, Payables, and Fund Balance Updates.* Sara DeLozier - Washoe County Technology Services
5. **SPARKS GIS SALARY REIMBURSEMENT CORRECTION** [For possible action] - *A review, discussion and possible action to correct the approved City of Sparks Fiscal Year 2019 GIS Salary reimbursement amount to reflect the City of Sparks' request from the January 18, 2018 Emergency Response Advisory Committee meeting. The correction, if approved, would amount to an increase of \$1,000 for a total reimbursement amount of \$86,283.* Sara DeLozier - Washoe County Technology Services
6. **ANNUAL CODE RED FUNDING REQUEST** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request to fund Code Red Reverse 911 System in an amount not to exceed \$10,000.00.* Aaron Kenneston – Washoe County Emergency Manager
7. **REQUEST FOR TRAVEL AND TRAINING REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS DIVISION PSAP** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for the costs associated with two (2) staff members attendance at the NAVIGATOR 2018 Annual Conference & Expo in an amount not to exceed \$3,465.67. for travel, registration, seminars, and meetings.* Washoe County Sheriff's Office
8. **LOGGING RECORDER SERVICES FUNDING REQUEST** [For possible action] - *A review, discussion and possible action to approve, deny or otherwise modify funding for the cost associated with engineering services to integrate Washoe County's existing Verint IP Logging recorder to their Region 775 Network Switching Center, not to exceed \$54,840.* Shawn Taylor – Washoe County Regional Communications System
9. **REQUEST FOR FUNDING TO EVALUATE REGIONAL BACKUP PSAP (Public Safety Answering Point) LOCATED AT SPARKS EMERGENCY COMMUNICATIONS CENTER** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify funding for the cost associated with third party consulting firm, evaluating back up PSAP location for a cost not to exceed \$27,240.*
10. **EMERGENCY CONTINGENCY PLANNING** [Non-action item] – *An informational discussion of Emergency Contingency Planning, including the evacuation of 9-1-1 centers, establishing alternate PSAPs in collaboration with surrounding Counties in the State of Nevada. This discussion may result in a future agenda item.*
11. **SYNOPSIS OF NENA ANNUAL CONFERENCE FOR THE NATIONAL EMERGENCY NUMBER ASSOCIATION (NENA) FROM A CONFERENCE ATTENDEE** [Non-action item] *An informational report on the June 16 through 21, 2018, NENA conference.*

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12. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 1:30 p.m., September 20, 2018.*
13. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
14. **ADJOURNMENT** [Non-action item]